

Ref No:

Entry No:

Application for a Copy of an Entry in the Register of Intercountry Adoptions

Name in full of person to whom the entry relates:

Date of birth: _____

Country of birth: _____

Parent(s) Name(s): _____

Number of Certificates required: _____

Name & address of Requester in BLOCK CAPITALS

Applicant: _____

Address: _____

Email: _____

FEES

Fee Payable per Certificate (copy of entry) =

€20.00 (Twenty Euro for 1 copy) 2 copies = €40 3 copies = €60

Please note that payment may be by Cheque/Bank Draft/Postal Order/ Electronic Transfer (see attached). All payments must be denominated in euro and where appropriate must be drawn on a bank in Ireland

Money orders should be made payable to: *The Adoption Authority of Ireland*

NO CASH ACCEPTED

1/09/2018

Register of Inter-country Adoptions Certificate Payment Details

If you are living outside Ireland and you wish to pay for certificates from the **Register of inter-country adoptions (RICA)**, the easiest way for you to do this is to pay by bank transfer. Your bank can advise you on how to do this. You will need the following bank details:

Bank Name: Ulster Bank

Branch Address: 27-35 Main Street, Blackrock, Co Dublin.

Bank account name: Adoption Authority of Ireland

Bank sort code: 98-53-30

Bank Account Number: 10490038

IBAN: IE89ULSB98533010490038

BIC: ULSBIE2D

Once the transfer is complete, please e-mail us at intercountry@aai.gov.ie with the transaction details **and** your RICA reference number. You can find the RICA reference number on the letter we sent you. We need this as proof of payment. We will then post the certificates out to you by regular post.

Price for certificates:

1 certificate = €20

2 certs = €40

3 certs = €60