**Principal Officer - Director of information and Records**

**Key Achievements Form**

In the following sections please provide an overview on how you meet the skills and experience in relation to the essential and desirable criteria in the job and personal descriptions. Candidates should refer to the specific criteria for the job for which they are applying and demonstrate their ability to meet same. Max 250 words for each competency.

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| **Leadership and Strategic Direction**  |
|  |
| **Judgement and Decision Making**  |
|  |
| **Management and Delivery of Results**  |
|  |
| **Building Relationships and Communication** |
|  |
| **Specialist Knowledge, Expertise and Self Development**  |
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